



VILLAGE OF SKOKIE
5127 Oakton Street – Skokie, IL 60077

APPLICATION FOR BUILDING OR RIGHT OF WAY PERMIT

Community Development Department
Building Division
Phone (847) 933-8223 - Fax (847) 933-8230

Public Works Department
Engineering Division
Phone (847) 933-8231 - Fax (847) 673-0525

For office use only:

Permit # _____
Date _____
Zoning District _____
Appearance Case # _____
Zoning Case # _____
Planning Case # _____

PROPERTY ADDRESS _____

TAX PARCEL NUMBER(S) _____

If the property has more than one PIN number they must be consolidated into one as a condition of receiving permit approval

Use of property: _____ Residential _____ Commercial/Business _____ Industrial _____ Other

Description of proposed work (please check all that)

_____ New Construction _____ Building Addition _____ Right-Of-Way _____ Grading
_____ Exterior Remodeling _____ Interior Remodeling _____ Accessory Building/Structure

Please describe extent of work:

Will work be performed in the public right-of-way? Yes _____ No _____

Estimated Start Date _____ **Estimated Completion Date** _____

Total Value of Work: \$ _____

CONTACT INFORMATION

*Name _____
Address _____ City/State/Zip _____
Telephone _____ Fax _____ E-Mail _____
Preferred method of contact _____

*Any correspondence will be mailed, faxed or emailed **only** to the contact person

TENANT (non-residential only) _____

Address _____ City/State/Zip _____
Telephone _____ Fax _____ E-Mail _____

OWNER OF PROPERTY _____

Address _____ City/State/Zip _____
Telephone _____ Fax _____ E-Mail _____

This is an application only. Completion of this application does not entitle the commencement of construction. The applicant agrees to conform to all applicable laws of the Village of Skokie and when permit is approved also agrees that all work performed will be in accordance with the plans and specifications set forth in the approved permit. Work area cannot be occupied until final inspection approval.

PROPERTY OWNER: _____ (Signature) Date _____

CONTRACTOR REQUIREMENTS:

If a project contains multiple contractors only the general contractor must be registered and provide a surety bond. This would apply to a new single-family home, residential addition or alteration, commercial alteration, detached garage, etc. All electrical and plumbing contractors are still required to submit a copy of a current license.

If a project contains one contractor or no general contractor, than those contractors must be registered and provide a surety bond. This would apply to a sidewalk replacement, electrical service upgrade, deck installation, etc.

Contractor Registration Fee and Bond Table		
	Registration Fee	Bond
General contractor	\$100	\$20,000
Excavator	\$50	\$10,000
Cement contractor	\$50	\$10,000
Mason contractor	\$50	\$10,000
Carpenter	\$50	\$10,000
Heating contractor	\$50	\$10,000
Fire sprinkler contractor	\$50	\$10,000
Plumbing contractor	Current State License (058)	Current State Bond (055)
Electrical contractor	Current License from a testing community*	\$10,000

*If your electrical license is from the City of Chicago you must provide a supervising license.

SURETY BOND MUST LIST YOUR SPECIFIC TRADE

THE FOLLOWING CODES HAVE BEEN ADOPTED BY THE VILLAGE OF SKOKIE AND THE STRUCTURE AUTHORIZED BY THE BUILDING PERMIT MUST COMPLY WITH ALL APPLICABLE CODES.

RESIDENTIAL CONSTRUCTION

2006 Edition International Residential Code for One- and Two-Family Dwellings

COMMERCIAL – INDUSTRIAL – INSTITUTIONAL – MULTI FAMILY

2006 Edition International Building Code and NFPA Life Safety Code 101 (2006).

PLUMBING/WATER – SEWER

2004 Edition State of Illinois Plumbing Code.

ELECTRIC

2008 Edition National Electrical Code.

HVAC & GAS

2006 Edition International Mechanical Code.

RESIDENTIAL & COMMERCIAL ENERGY CODE

2012 International Energy Conservation Code as mandated by the State of Illinois

ELEVATORS – DUMBWAITERS – ESCALATORS – MOVING WALKS

American Standard Safety Code A17.1 – Current Edition

ComEd, Nicor AND OTHER ILLINOIS PUBLIC UTILITY REQUIREMENTS MUST BE MET.

For Office Use Only:

Permit fees:

AGREEMENTS

1. In consideration of the issuance of a permit, I/WE DO HEREBY AGREE AND COVENANT to forever hold harmless the Village of Skokie, Illinois, its agents and employees, and to save them from all costs, claims, suits, demands and actions arising from, through, or because of, or in any way connected with any work performed or being done in the construction or finishing of the work for which this permit is issued. I/WE FURTHER AGREE to indemnify the Village for any damage or injury caused to the public right-of-way, and to indemnify the Village for any and all liability which it may suffer as a result of the work performed on the said right-of-way.

2. I/WE HEREBY CERTIFY that the statements and information contained in this application and any and all supporting documentation is true and correct. It is agreed that I/we will not commence any work unless and until the Village issues a permit in accordance with this application.

3. I/WE FURTHER AGREE that all construction work performed will be in accordance with this application and shall comply with all applicable Village, State and Federal codes, ordinances, rules and regulations, including but not limited to the Skokie Village Code. (For public right of way usage only) I hereby acknowledge that I have received and will comply with a copy of the applicable Village code (Article III "Construction of Facilities in the Public Rights-Of-Way" for telecommunications and utility uses, Article II Streets and Sidewalks and Chapter 110 Utilities for sewer and water contractor work, and Article II Streets and Sidewalks for driveways, pavers. And other work in the right of way).

4. I/WE FURTHER AGREE to notify J.U.L.I.E. at 1-800-892-0123 and any public utilities at least 48 hours before any work involving excavating, grading or other work below the surface. Dig # _____

5. I/WE FURTHER AGREE to contact the Engineering Division, Village of Skokie, prior to the placement of concrete, stone or asphalt and before back filling any trench to obtain an on site approval to proceed with the construction.

6. I/WE FURTHER AGREE to warranty all work for a period of three year from the completion of work and inspection by the Village against collapse, shrinkage or other defects. During such period I/WE FURTHER AGREE to make all corrections request by the Village or forfeit the bond.

7. I/WE UNDERSTAND that a request for final inspection from the Engineering and/or Building Division must be made before the bond can be refunded and that certain bonds regarding work in the public right of way will be held for one year.

Signature of Property Owner _____

Signature of Applicant _____

Signature of Contractor _____

Applied for this _____ day of _____